



For Office Use Only

Remarks : i)Advt	ROLL NO : _____

	Authorised signatory

FORMAT OF APPLICATION

To,

Air India Air Transport Services Limited

1st floor Transport Workshop Bldg.
Air India GSD Complex, Opp. Indian Oil Depot.
Sahar, Andheri (East), Mumbai 400099

Paste Recent
Colour
Photograph &
sign across

POSITION APPLIED FOR : Security Agent (On Contract) REGION :Northern

Whether through Emp.Exchange (if yes)

Employment Registration No.....(Also attach copy of Registration Card)

1 *Full Name : (In BLOCK letters)*

First Middle Surname

1a Father's Name : _____

2. Date of Birth : (DD / MM / YYYY) _____

3. Place and State of Birth : _____

4. Mailing Address : _____

_____ **Pin Code** _____

a) Telephone No. : Resi(with STD Code): _____

b) Mobile : _____ c)Email(if any) : _____

5. Gender : Male / Female

6. Marital Status : Mark 'X' in appropriate box.

Unmarried	Married	Divorcee	Widow (er)	Separated

7. Nationality : _____ 8.Religion : _____

8. Height (Bare feet in cms) -----
(Enclose certificate in this regard from MBBS Registered Medical Practitioner.)

9. a) Whether SC / ST / OBC / GENERAL :(ALSO MENTION SUB-CASTE)

SC	ST	OBC	GENERAL

(Indicate Category to which you belong by marking 'X' in the appropriate box.)

If SC/ST – attach copy of the Caste Certificate.

If OBC, furnish current Certificate including the “Non-Creamy layer clause”.

OBC community should be as per the Central List of OBCs published by the Government of India

b) Whether Ex-Serviceman: **Yes / No**

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

c) Whether from Police Services : **Yes / No**
(Furnish details)

d) Whether working in any Govt : **Yes / No**
Semi-Govt. / Public Sector
Undertaking or autonomous body
If “Yes”, enclose “No Objection Certificate”

10. Educational Qualifications : (Matriculation / SSC onwards)

Examination(s) Passed (Specify Degree / Diploma / Course)	Name of the University / Institution	Date, Month & Year of	Duration	Percentage of marks (Class /
--	--	-----------------------------	----------	------------------------------------

		Passing		Division)
10 th (SSC)				
12 th (HSC or Pre-Degree)				
1 st Year _____				
2 nd Year _____				
3 rd Year _____				
Any other (specify) _____ _____				

11. Fluency in languages : Mark 'X' in appropriate column.

Languages	Read	Speak	Write	Remarks*
a) English				
b) Hindi				
c) Local (Specify)				
d) Mother Tongue (Specify)				
e) Others (Specify)				

* Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate.

11.(A) Whether holding

i) N.C.C. (C) certificate Yes/No

B

C

ii) Diploma/certificate in Computer Application Yes/No (if yes give details)

YES

NO

iii) Basic AVSEC+ XBIS certification

(Attach copy of Dip./Certificate./AVSEC/XBIS)

12. Work Experience (if any) :

Organisation	Post Held	Period of Service		Nature of Job	Reason for leaving
		From	To		

13. Particulars of Demand Draft (in favour of **Air India Air Transport Services Ltd.** payable at **MUMBAI**) :

Name & Address of the Issuing Bank & Branch	Date of Issue	Demand Draft No.	Amount
			Rs. 300/-

14. Relatives working in Air India Charters Ltd / Air India Air Transport Services Ltd /Hotel Corporation of India Ltd / Alliance Air/ Air India Ltd.

Name	Designation	Company	Relationship

15. Declaration : I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. **I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility**

criteria according to the advertisement, then my candidature will be rejected / services terminated without giving any notice or reasons therefore.

Place : _____

Date : _____

(Signature of applicant)

List of following Documents (copy) to be attached with the Application :

(Please also bring all ORIGINALS for verification only)

i)	Application Fee, wherever applicable	
ii)	School Leaving Certificate or SSC Passing Certificate	
iii)	Matriculation Mark-sheet	
iv)	12th Std / Pre-Degree Mark-sheet and Passing Certificate	
v)	1 st Year Graduation Mark-sheet	
vi)	2 nd Year Graduation Mark-sheet	
vii)	3 rd Year Graduation Mark-sheet	
viii)	Degree Certificate or Provisional Degree Certificate	
ix)	Any other Certificate (NCC/IATA / Language, etc.)	
ix)	Computer Diploma/Certificate Course etc.	
xi)	Caste Certificate in case of SC / ST /OBC candidates	
xii)	Discharge Certificate in case of Ex-Servicemen	
xiii)	Experience Certificate (s) wherever applicable	
xiv)	Domicile Certificate, wherever applicable	
xv)	NCC' certificate/Basic AVSEC certificate/XBIScertification or online certification if any	
xvi)	12 (TWELVE) passport Size coloured Photographs (not more than 3 month old) 4.5 cm (H)x 3.5 cm (W) of the full face (front view)	

